

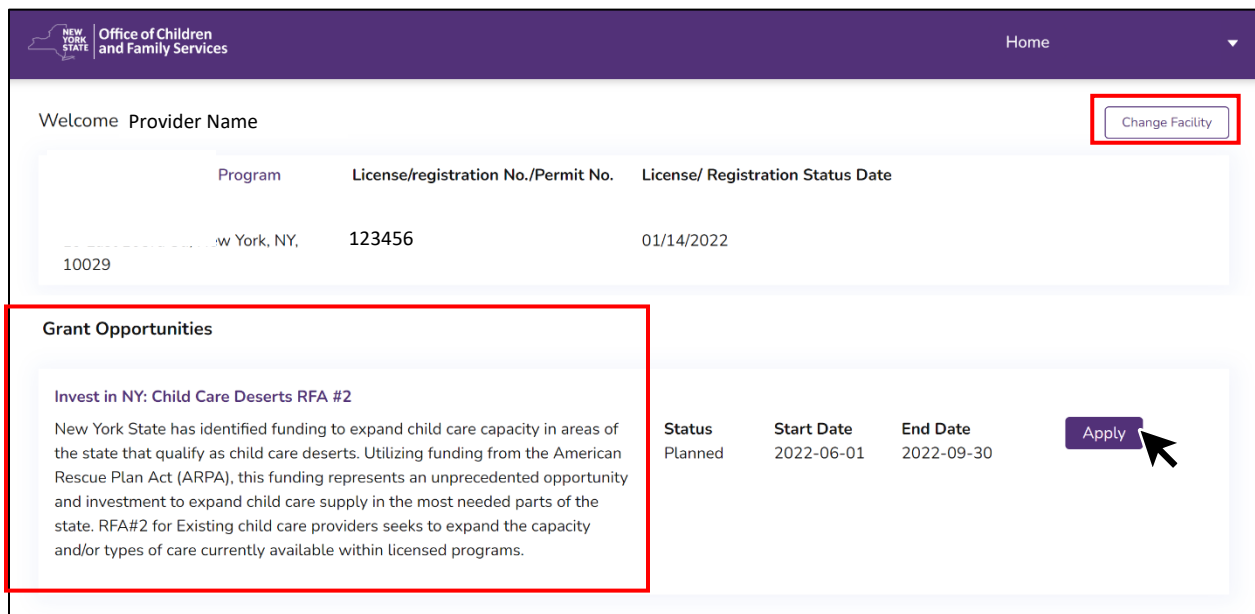
Instructions for Application

This user guide shows the grant opportunities homepage and instructions for starting the *Invest in New York - Child Care Deserts Grant for Existing Providers* application.

[Select the Grant Opportunity](#)
[Review the Instructions](#)

Select the Grant Opportunity

1. On the Grant Opportunities homepage all grants that your facility is eligible for and/or has applied for will be listed. Note: Use the Change Facility button if you want to apply using another child care provider than is shown on the screen.
2. Find the *Invest in NY: Child Care Deserts RFA #2* section and **click the Apply button.**



NEW YORK STATE Office of Children and Family Services Home

Welcome Provider Name Change Facility

Program	License/registration No./Permit No.	License/Registration Status Date
New York, NY, 10029	123456	01/14/2022

Grant Opportunities

Invest in NY: Child Care Deserts RFA #2

New York State has identified funding to expand child care capacity in areas of the state that qualify as child care deserts. Utilizing funding from the American Rescue Plan Act (ARPA), this funding represents an unprecedented opportunity and investment to expand child care supply in the most needed parts of the state. RFA#2 for Existing child care providers seeks to expand the capacity and/or types of care currently available within licensed programs.

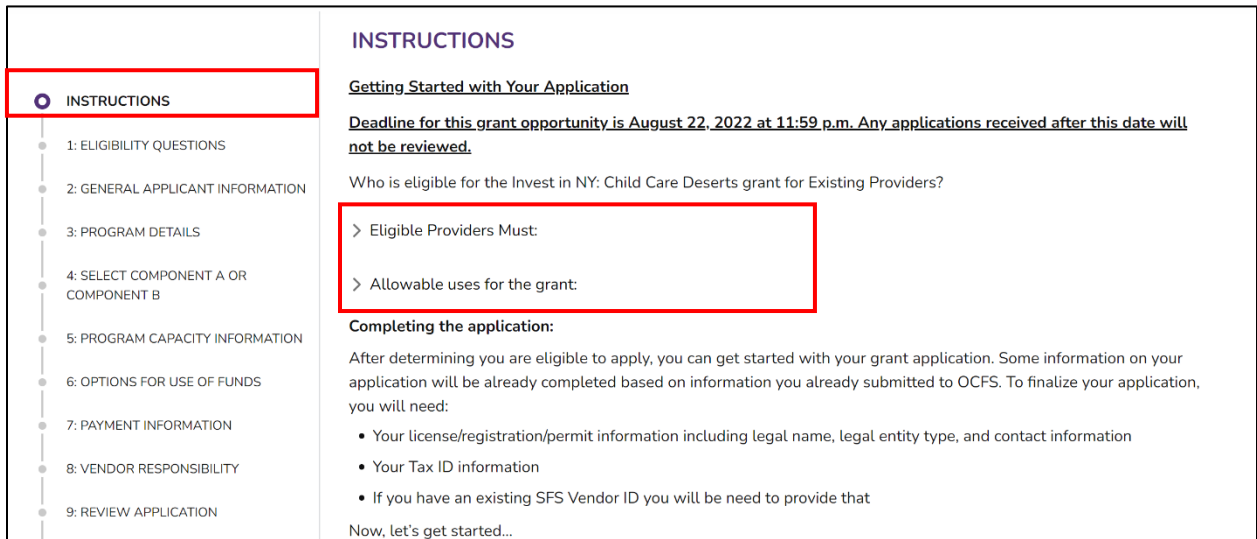
Status	Start Date	End Date
Planned	2022-06-01	2022-09-30

Apply

Review the Instructions

1. Your application for the grant has been started. You will have the opportunity to save your progress, exit the application and return at a later day or time and have your entered application data saved.

2. On the Instructions page, the ten steps required to complete the grant application are listed along the left navigation menu. As you progress through the application, steps will turn purple as they are completed. You cannot skip ahead until the prior step has been completed and saved.
3. **Review the Instructions** for the Grant Application. **Click on the > icon** to expand and review the *Eligible Providers Must* requirements list (shown in image below).



INSTRUCTIONS

Getting Started with Your Application

Deadline for this grant opportunity is August 22, 2022 at 11:59 p.m. Any applications received after this date will not be reviewed.

Who is eligible for the Invest in NY: Child Care Deserts grant for Existing Providers?

> Eligible Providers Must:

> Allowable uses for the grant:

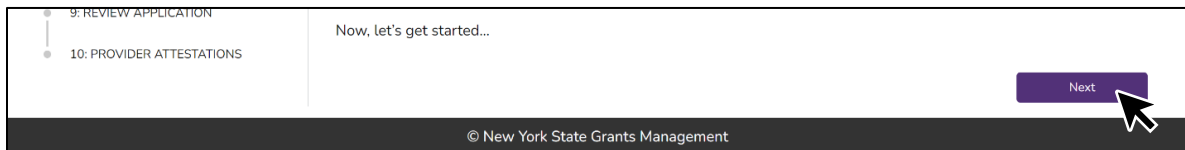
Completing the application:

After determining you are eligible to apply, you can get started with your grant application. Some information on your application will be already completed based on information you already submitted to OCFS. To finalize your application, you will need:

- Your license/registration/permit information including legal name, legal entity type, and contact information
- Your Tax ID information
- If you have an existing SFS Vendor ID you will be need to provide that

Now, let's get started...

4. **Click on the Next button** to begin filling out the grant application



9: REVIEW APPLICATION

10: PROVIDER ATTESTATIONS

Now, let's get started...

Next

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