

Responses to Bidder's Conference Questions for RFP # 1004  
Workforce Development Demonstration Project

<b>Responses to Questions Received During the Bidder's Conference</b>	
<b>Q1</b>	<b>Will this Power Point presentation be available for webinar participants?</b>
A1	Yes, it will be posted in the Grants Gateway, on the OCFS website and in the NYS Contract Reporter.
<b>Q2</b>	<b>What are examples of credentialed or registered educational services to high risk youth?</b>
A2	The individuals providing educational services must have the appropriate credentials as required either by the federal entity or state entity in order to be conferring the Test Assessing Secondary Completion (TASC) or the high school degree. The people providing the educational services must have the appropriate credentials as required either by the federal entity or state entity in order to be inferring the task or the high school degree.
<b>Q3</b>	<b>Does this opportunity exclude NY County?</b>
A3	Yes. Only the locations that are listed in Section 2.3 are eligible to be served.
<b>Q4</b>	<b>Regarding the three-year minimum requirement, are we eligible if we've been offering the training that long but not to the populations in question?</b>
A4	Yes, if the applicant meets all of the Section 3.1 Minimum Qualifications and proposes to serve one of the Section 2.3 locations to be served.
<b>Q5</b>	<b>Can the same entity submit multiple grants proposing partnerships with different collaborators?</b>
A5	Yes, however applicants must submit a separate proposal for each targeted town or city, or the Village of Spring Valley that they propose to serve. Keep in mind all applicants must meet all of the Section 3.1 Minimum Qualifications to bid.
<b>Q6</b>	<b>Can programs operate for one year or must they be 2 years?</b>
A6	The grant is for 2 years. The contract and programming must be for 2 years.
<b>Q7</b>	<b>Does research on program outcomes by a graduate student constitute 3rd party evaluation?</b>
A7	Yes, if the graduate student is working with a professor or research institute in a different organization that specializes in program evaluation. This information would need to be included in the proposal in order to be considered. Omissions in information provided will not be determined in the applicant's favor.
<b>Q8</b>	<b>Please confirm that a public-school district is an eligible applicant.</b>
A8	Yes, a public-school district is an eligible applicant.
<b>Q9</b>	<b>Please explain your definition of community based programs?</b>
A9	Community based programs must be operated by a not-for profit and services must be provided in the communities that are targeted.
<b>Q10</b>	<b>Can we use funds to hire an outside evaluator?</b>
A10	Applicants need to include past evaluations in their technical proposal. During the term of the project contractors need to be collecting and reporting data on the proposed outcome measures and evaluation costs are eligible expenditures. See Section 5.4 E for Budget Section score components.
<b>Q11</b>	<b>Due to audio problems, I miss the first 8 or so minutes of the webinar. When and where will the recorded webinar be posted?</b>
A11	The Webinar slides will be posted on the Grants Gateway, the OCFS website and the NYS Contract Reporter.

Responses to Bidder's Conference Questions for RFP # 1004  
Workforce Development Demonstration Project

<b>Q12</b>	<b>Signed MOUs are required for partners not receiving funds as sub-contractors?</b>
A12	If subcontractors are used to provide any of the direct program services to youth, Section 5.1.A.7 requires the submission of a letter of agreement with the technical proposal, regardless of whether the subcontractor will receive funds for the services.
<b>Q13</b>	<b>How do you see referral processes to work, from OCFS, school districts, courts?</b>
A13	Section 5.1.A.3 of the RFP requires that applicants describe their approach to identify, recruit and retain the target population they propose to serve.
<b>Q14</b>	<b>Can you include a new partner if you are working with a partner that you have a three-year relationship with?</b>
A14	If the applicant meets the Section 3.1 Minimum Qualification experience requirements either on its' own or in combination with the three-year partner then that is permissible if the new partnership is outside of the Education or Job Training requirements. For example, if you are bringing in a mental health provider and it is a new partnership for support services, you do not need the 3-year relationship, but you will need to submit a letter of agreement with all partners.
<b>Q15</b>	<b>Will proposers be able to utilize previously submitted letters of support and 5% match notarized letters?</b>
A15	No, this is a separate and distinct procurement and letters of agreement and match letters must be re-executed, be specific to this RFP and meet the RFP requirements.
<b>Q16</b>	<b>Is the budget to be developed for one year or two years per line item?</b>
A16	The budget must be for 2 years. If there are costs that you anticipate will come in year 1 or year 2 make sure to identify that in your budget narrative.
<b>Q17</b>	<b>Partnerships between collaborating agencies must exist for a total of 3 years to be considered eligible?</b>
A17	See Answer A14
<b>Q18</b>	<b>Do participants need to be both youth with disabilities and court-involved/at risk of court involved or can it be for youth only with disabilities?</b>
A18	<p>Youth with disabilities (or other youth with one risk factor) may be served if they do not meet the other risk factors identified in the RFP on a very limited basis. <b>Sections 2.1, 5.1, and 5.4</b> of the RFP has been amended to require that applicants submit programs designed to serve youth ages 16-24 in at least three of the risk categories identified in the RFP. Please note that one of the outcome measurements of the program will be the % of youth enrolled in the program that will have at least 3 of the identified risk factors listed in <b>RFP section 2.1</b>. If the awardee does not meet all of the required performance outcome measurements they propose, they will not be reimbursed their 5% cash match.</p> <p><b>The amended RFP is available at the following locations:</b></p> <ul style="list-style-type: none"> <li>• Grants Gateway # CFS01-WDDP-2019 at <a href="https://grantsgateway.ny.gov">https://grantsgateway.ny.gov</a></li> <li>• OCFS Website RFP# 1004 at <a href="http://ocfs.ny.gov/main/bcm/rfp.asp">http://ocfs.ny.gov/main/bcm/rfp.asp</a></li> <li>• NYS Contract Reporter: <a href="https://www.nyscr.ny.gov/agency/adsView.cfm?numID=2051500">https://www.nyscr.ny.gov/agency/adsView.cfm?numID=2051500</a></li> </ul> <p>In the event of a disparity between the amended RFP and the Grants Gateway, the amended RFP takes precedent. Please note that the amendment to page 39 of the RFP has resulted in a change to Work Plan Question A.6.a. Your response to Question A6 in the “<b>Program Specific Questions</b>” of your online application in the Grants Gateway <u>must</u> address the question as written in the amended RFP.</p>

Responses to Bidder's Conference Questions for RFP # 1004  
Workforce Development Demonstration Project

<b>Q19</b>	<b>Can the program be in conjunction with an existing OCFS residential program supporting non- reimbursable items such as post-secondary education expenses, mentoring support and pay for success?</b>
A19	This funding is not for residential programs. This proposal is intended for youth and young adults between the ages of 16 and 24 with specific risk factors set forth in Section 2.1 of the RFP who are residing in their homes in the target community. Youth returning to the target community from a congregate/residential level of care would also be eligible. Youth in residential care are not eligible for this program. However, youth in community-based settings such as foster care, Runaway & Homeless Youth shelters, group homes & independent living programs that are located in the target community are eligible. Applicants must be aware that the funds available under this RFP may not be used to replace any State or Federal funds that are currently funding existing youth workforce development or educational programs run by applicants that fall into the four key components of the WDDP program model.
<b>Q20</b>	<b>Would you please detail any/all differences between this RFP and the amended RFP issued on December 18?</b>
A20	No. This is considered a new RFP and is independent of any other solicitation.
<b>Q21</b>	<b>Please clarify if a letter of support is dated December 2018 and is included in the new proposal packet will it be accepted?</b>
A21	No. The match letter and letter of agreement have to evidence that the partnership is specific to this RFP, so the date must be current as of the application. See Section 5.1.A.7 for letter of agreement requirements.
<b>Q22</b>	<b>Does 3-year partnership have to be in services to one of these target populations?</b>
A22	No, the 3-year partnership does not have to be with the target population.
<b>Q23</b>	<b>Do the required credentials need to be nationally recognized or just state recognized and are they certificates or actual credentials.</b>
A23	The credentials must be industry recognized. So, the program cannot create their own credentials or certificate of completion. The industry that the young person is being trained for must recognize that it is an actual credential.
<b>Q24</b>	<b>Does the 3-year partnership requirement for those within the realm of education and workforce development apply to those listed as subcontractors?</b>
A24	Yes.
<b>Q25</b>	<b>Can the program be provided in conjunction with another existing program as long as the students are selected just for the WDDP?</b>
A25	See Answer A19.
<b>Q26</b>	<b>Can funds go for participant wages for work experience?</b>
A26	Yes, it is encouraged.

Responses to Bidder's Conference Questions for RFP # 1004  
Workforce Development Demonstration Project

<b>Q27</b>	<b>Serving in "home" communities means that youth must be "living" in the town proposed to be served OR that they are living in the town being proposed but can then live in another town where program is taking place during program participation?</b>
A27	If this question asks whether an applicant can apply to operate a WDDP residential program in a non-targeted county and youth from the proposed targeted city or town, or the Village of Spring Valley, to be served can attend, the answer is no. The WDDP program is intended to provide youth with the RFP services in the county in which they reside. This proposal is intended for youth and young adults who are residing in their homes in the target community. Youth returning to the target community from a congregate/residential level of care would also be eligible. Youth in residential care are not eligible for this program. However, youth in community-based settings such as foster care, Runaway & Homeless Youth shelters, group homes & independent living programs that are located in the target community are eligible. Applicants must be aware that the funds available under this RFP may not be used to replace any State or Federal funds that are currently funding existing youth workforce development or educational programs run by applicants that fall into the four key components of the WDDP program model.
<b>Q28</b>	<b>Serving in "home" communities means that youth must be "living" in the town proposed to be served OR that they are living in the town being proposed but can then live in another town upon entrance into the proposed program -- where program agency is located?</b>
A28	See Answer A27.
<b>Q29</b>	<b>Are there requirements for the youth to be work authorized/legal in the US?</b>
A29	Yes. Any youth who is in one of the categories designated under the RFP is eligible. If the applicant is proposing to serve undocumented youth, the applicant must demonstrate the ability to refer such youth to appropriate immigration services, if the youth requires such services.
<b>Q30</b>	<b>Can the evaluation that we have to submit be in the form of a government audit / report from a site visit on a related program?</b>
A30	If you are referring to the <b>Section 5.4, Proposal Content</b> , question B.1, yes, this information may demonstrate past accomplishments that are predictive of your success. If you are referring to question B.2., it would need to be an evaluation of specific performance targets that have been measured in the organization's current programs.
<b>Q31</b>	<b>Even though the RFP is considered new, can the previously submitted proposal be released in the grants gateway portal and resubmitted with modifications?</b>
A31	The proposal must be submitted as if it were a brand-new RFP.
<b>Q32</b>	<b>If you are a nonprofit serving though out Long Island d but the nonprofit is not located in one of those towns are you eligible or does the nonprofit have to be in one of the towns mentioned?</b>
A32	The location of the not-for profit is not critical. The location of the program operations and where the services will be provided is critical. The WDDP program is intended to provide youth with the RFP services in the county in which they reside. Youth may only receive services outside the target locality when those services are not available in the targeted town/city/village/county as documented and justified by the applicant. Youth located in a target locality may not be transported more than 30 miles in order to receive services from a neighboring community. Please see section 2.3 of the RFP for additional information.

Responses to Bidder's Conference Questions for RFP # 1004  
Workforce Development Demonstration Project

---

<b>Q33</b>	<b>Are these questions and answers going to be posted?</b>
A33	Responses to webinar questions will be combined with written questions submitted in compliance with section 1.4 of the RFP and jointly released in a formal Questions and Answers (Q&A) document. The Q&A will be published to the Grants Gateway, NYS Contract Reporter, and OCFS website.