

Responses to Questions for IFB #1032
Supervising Psychiatrist Western Region

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| Q1 | For the supervisor position, is the contractor reimbursed for travel time to the facilities? |
| A1 | Yes, the contractor will be reimbursed for travel time commuting from the contractor's facility home base to various designated facilities. This will be limited as most supervision and orientation occur remotely. Per section 4.2 of the IFB, there is no reimbursement for travel costs (mileage, gas, tolls, etc.). |
| Q2 | Which facility is considered the home base? |
| A2 | This is negotiable, depending on the geographic location of the winning bidder's residence. |
| Q3 | Two years of supervising experience requirement -- does trainee supervision/chief fellow count for the supervisory experience? |
| A3 | Trainee supervision/chief fellow is not considered sufficient supervisory experience under this IFB. OCFS is seeking candidates who have experience supervising psychiatrists at mental health clinics, hospitals or other facilities providing clinical supervision and engaging in program management. |
| Q4 | Monthly consults -- how many psychiatrists does this position supervise? |
| A4 | There are currently four psychiatrists providing psychiatric services in seven separate positions. Up to 12 possible psychiatrist positions in the Western Region are under the supervision of the awarded bidder. |
| Q5 | Diagnostic evaluations -- about how many are pending now that EMRC is closing? |
| A5 | Diagnostic evaluations are no longer conducted at Ella McQueen Residential Center (EMRC). The number of evaluations to be completed is fluid and depends on intake at each individual facility. All youth who require psychotropic medications must have an evaluation completed. |
| Q6 | What tools are provided to the supervisor to enforce psychiatric standards? |
| A6 | The awarded supervising psychiatrist in the Western Region will have access to the electronic, mental health records for every youth; policies and program standards for psychiatric practice; and collaboration/consultation with both Behavioral Health Services administrators (BHSA) and the downstate supervising psychiatrist. |
| Q7 | Coverage -- which sites do not have a psychiatrist assigned? |
| A7 | There is currently one facility that doesn't have an assigned psychiatrist, which is Sgt. Henry Johnson Youth Leadership Academy, 57081 State Highway 10, South Kortright, NY 13842. |
| Q8 | How much work involves physical travel to sites? |
| A8 | There is very limited physical travel to sites, and most supervision and orientation occur remotely. |