



1 Provider Verification

To start, we need to verify you and your eligible facility to access the system. You will **start a new application OR choose an existing application.**

Start a New Application

1. **Click on NYS Provider or NYC Provider.** NYS Providers need to **enter a License/Registration ID number.** NYC Providers need to **enter a NYC Permit Number (Article 47 Day Care Centers Only).**
2. After entering the number, **click on the Search** button.

OR Choose an Existing Application

1. **Click on the menu arrow** to choose an existing application.
2. **Click on the Facility** name.
3. **Click on the Next** button.

2

Select and Confirm Program

1. **Scroll down** the page and find the right program. **Select Provider** by **clicking on the Check Mark**.
2. **Click the Next** button.

ID	Program Name	Address	First Licensed/Registration Date	Facility Status	Contact	Select Provider
	EduKids, Inc.			Licensed		<input checked="" type="checkbox"/>

Please select your program and click next.

When you click "Next" a one-time Security Code will be sent to the email associated with the provider record in the NYS or NYC database. The Security Code will expire 10 minutes after it is requested. Please make sure you have access to the email to retrieve this code to complete the verification process.

Next

3

Provider Verification Security Code

1. **Check your email for passcode.** A one-time Security Code will be sent to the email associated with the provider record in the NYS or NYC database. The email will be from the sender nyocfs@public.govdelivery.com. Note that the code will expire 10 minutes after it is requested. *If you don't see it check your Spam or Junk folder!*
2. **Enter the passcode** into the **Enter Security Code** field. Click on **Next**.

Provider Verification Security Code

A security code has been sent to @****.com and will expire in 10 minutes.

If you leave this page you will need to restart the application process.

*Enter Security Code

If you haven't received the security code, please wait three minutes and request a new code

[Resend Code](#)

4

Grant Eligibility Confirmation

1. If your facility is eligible for the grant a **green checkbox** will appear under **Current Grant Eligibility**.
2. **Click on the Apply Today** button.

Welcome

Child Care Stabilization Grant Eligibility [Change Facility](#)

EduKids, Inc.	License ID/ Permit No.	First Licensed/ Registration Date	Current Grant Eligibility <input checked="" type="checkbox"/> Eligible
14059	NY		

Actions

[Apply Today](#)

